

### MBB Webcast Series Sponsor: MoreSteam.com

- Founded in 2000
- Trained 435,000+ Lean Six Sigma professionals
- Served over 2,000 corporate customers (including 50+% of the F500)
- First firm to offer the complete Black Belt curriculum online
- Courses reviewed and approved by ASQ and PMI
- Academic Partnerships with Ohio State University, Cal Poly and George Washington University





### Today's Program



- Introduction of MBB Webcast Series
  - Ellen Milnes, MoreSteam.com
- Presentation:
  - Brian McDaniel, MoreSteam.com
- Open Discussion and Questions





### Today's Presenter



#### **Brian McDaniel**

MoreSteam.com

Manager – TRACtion Development

- Leads development for MoreSteam's project management software
- Previous positions with City of Columbus, General Electric Healthcare, and Smith's Medical
- B.S. in Industrial and Systems Engineering from The Ohio State University and Lean Six Sigma Black Belt



### Agenda

- TRENDS OVERVIEW
- Case for web-based project management
- Features Discussion

- CASE STUDY: What Does Using A Web Project Management System Look
- Download: WHAT QUESTIONS TO ASK.
- Download: COMPARISON MATRIX







# What Trends are Relevant in Project Management for Lean Six Sigma Deployments in 2015?

- Shift to Project Based Economy
- Globalization of Projects
- Many projects, smaller in size
- Portfolio management continues to grow
- Need for multiple project management tools to accomplish their tasks



Project Based Economy: "By 2015, this form of value-added cooperation will provide 15 percent of total Gross Domestic Product in Germany alone."



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### Globalization of Projects



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### Many Projects Smaller in Size



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### Rise of Portfolio Management



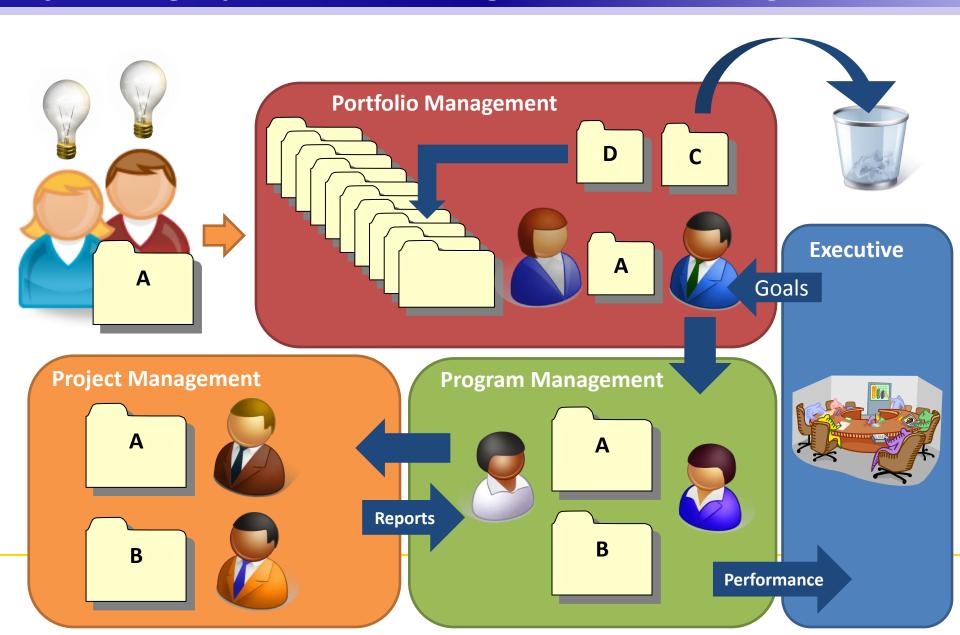
### **Project Management:** Day to Day Activities



# **Program Management:** The group of managers and leaders who coordinate the projects



# Portfolio Management: The next level of performance by making a process which aligns with business goals

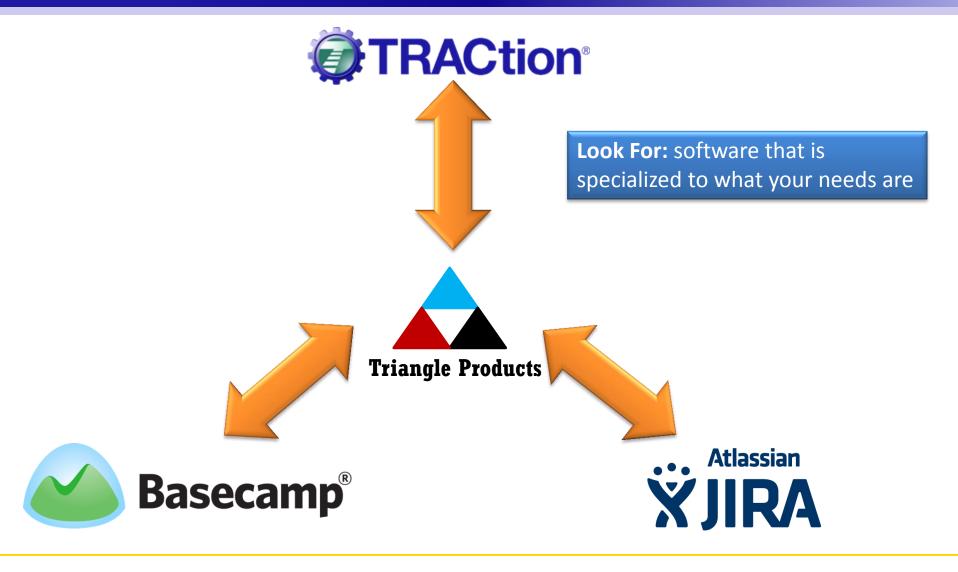


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### Multiple Project Management Systems





#### **Check List: Recommendations Based on the Trends**

■Ability to add team members from outside the organization ☐ Use foreign currencies in financials ☐ Create an unlimited amount of projects ■System to evaluate ideas for projects ☐ Find a tool that meets your Process Improvement Needs



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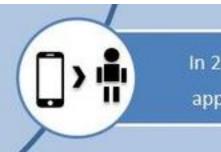
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# Our workforce is connected more to the web than to our company networks





In 2018, 10 billion mobile devices are expected with approximately 7.6 billion people on earth that year



# Why Web Based: There is strong evidence web based, cloud based, technology is the way to go.



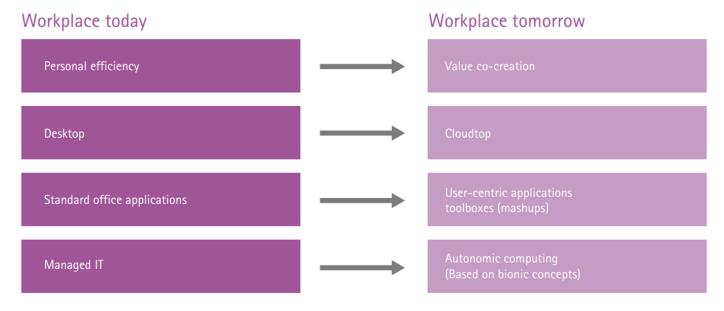


Figure 4. The workplace redefined



by 2015, it's expected that half of all devices on corporate networks will be mobile devices

#### The web is the easiest way to reach more devices outside of a traditional company computer.





#### There are a lot of products in the Web Project Management space that can meet the needs of any deployment.







clarizen



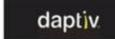




by Celoxis Technologies Pvt. Ltd.







by Daptiv





by Secure Data SRL



by Webreakstuff, Lda.









by LiquidPlanner, Inc.



PODIO

by Podio ApS





by Visma Group





by Teambox



by Tenrox Project Management Software & Workforce Management Solutions



by Wrike, Inc.



by Zoho Corporation Pvt. Ltd.



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### Features Important for Lean Six Sigma

#### **Process Improvement Specific**

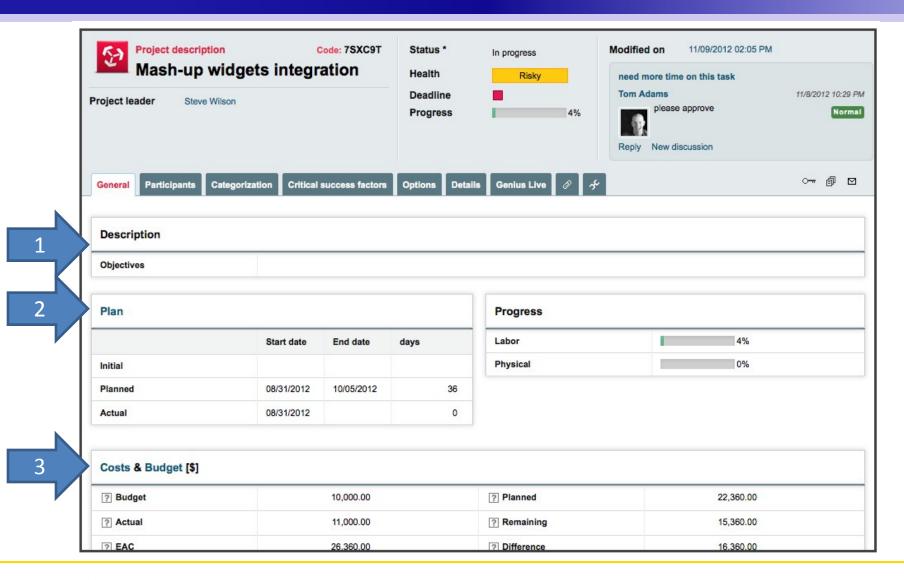
- Charters
- Roadmaps (Workflows)
- Task Tracking (Gantt Charts)
- Toll Gate Management
- Financials
- Reporting

#### **Project Management Specific**

- File Storage
- Discussion Boards
- Team Member Management
- Time Tracking



#### Charters





### <u>Charters:</u> Can be more Lean When including the traditional elements we need for process improvement.

M Print

**Team Members** 

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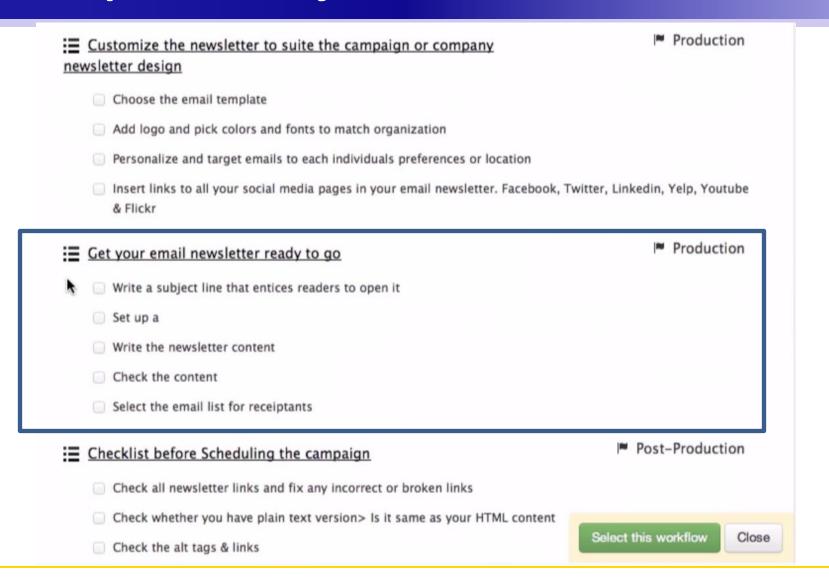
**Update Charter** 

**Delete Project** 



Re-Open Project

### Roadmaps or Workflows





#### Roadmaps in TRACtion: Critical Question Driven

#### Percent Complete Define Measure Control <u>Analyze</u> <u>Improve</u> Start: Start: Start: Target Completion: 10/15/11 Target Completion: 10/29/11 Target Completion: 11/01/11 Target Completion: 11/19/11 Target Completion: 12/24/11 Toll Gate Review: 09/29/11 Actual Completion: 09/29/11 Questions Completed? Questions Completed? Questions Completed? Questions Completed? Questions Completed? 1 How is the team staffed for cross-1 What potentially significant inputs (X's) Yes 1 How did you confirm the significant 1 List of potential solutions generated? 1 Has a Control Plan been developed? Yes Yes have been identified? inputs? functional representation? 2 Did the team do an FMEA? 2 Plan developed to hand-off to the Yes 2 What is the process output (Y) of 2 What are the Operational Definitions Yes for your Critical to Quality concern? Question 3: How have you validated measurement system capability? Characteristics? 3 What actions have you taken to Yes understand (map) the process flow? 3 How have you validated measurement system capability? 4 Who are the customers? Risnapshot Ofullscreen Q zoon Yes 75.13 4 How have you analyzed process Yes 5 What are the Critical to Quality 95% CI for Percent Agreement variability over time? Characteristics? Within Appraisers 5 What are the baseline capability Yes Appraiser Response Kappa SEKappa Z p-value metrics? F 0.8746 0.2236 3.911 0.0000 P 0.8746 0.2236 3.911 0.0000 W F 0.7619 0.2236 3.407 0.0003 00 P 0.7619 0.2236 3.407 0.0003 40 Between Appraiser Agreement Fleiss Kappa Statistic Appraiser Response Kappa SE Kappa Z p-value F 0.4915 0.09129 5384 0.0000 Appraiser Remove Image Include on Storyboard

Answer:

Yes we used an attribute MSA to validate our measurement system.

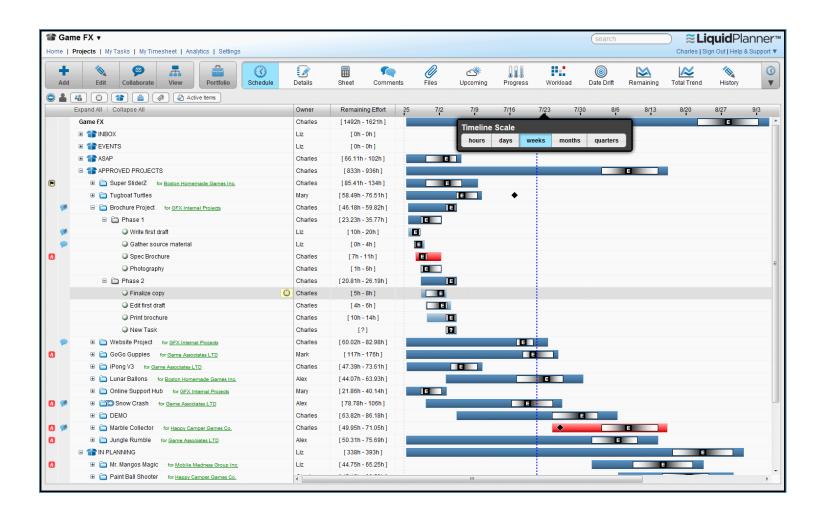
Start: 01/11/13
Target Completion: 11/14/12
Toll Gate Review:
Actual Completion:

Questions

1 Define: What is the problem?
2 Measure: How bad is the problem?
3 Analyze: What is the root cause of the problem?
4 Improve: How did you fix the problem?
5 Control: How are you going to prevent the problem from happening again?

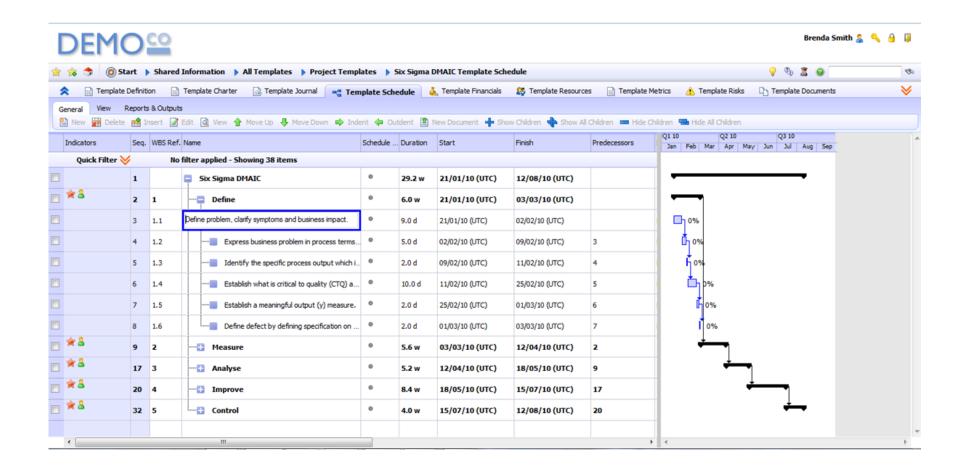


### Task Tracking (Gantt Chart)



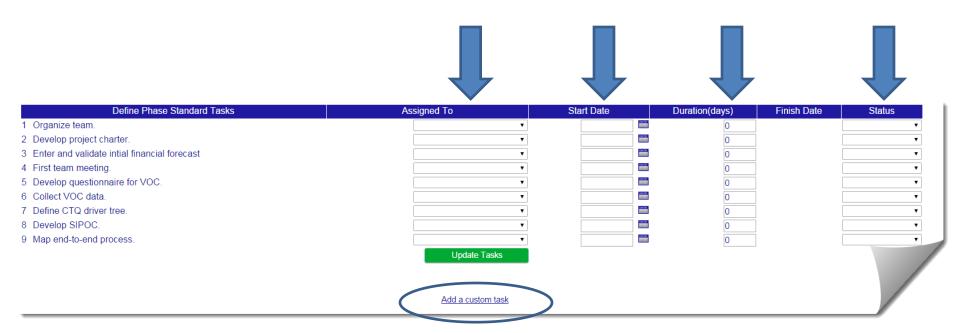


# You can use a Gantt chart to standardize a DMAIC methodology however, it can limit the focus of project





### Using Critical Questions inside of a system allows the important considerations to be analyzed and decisions made at each tollgate.

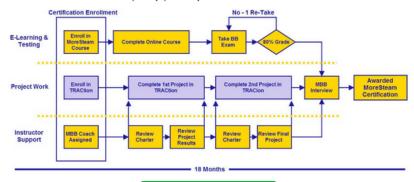


**Look For:** ability for team members to add their own custom tasks, to make projects work for their use case



# Critical Questions Lead to the Tasks and the Answers Record the Work of the Tasks

Question 3: What actions have you taken to understand (map) the process flow?



Remove Image

Look For: ability to cultivate Key Lessons Learned. This is great value to your continuing process improvement efforts.

#### Answer:

Talked with everyone involved in this process and recorded their comments in notes. Then used the comments to create the map.

What actions did you take to answer this question?

Used a Flow Chart

#### Key Lessons Learned:

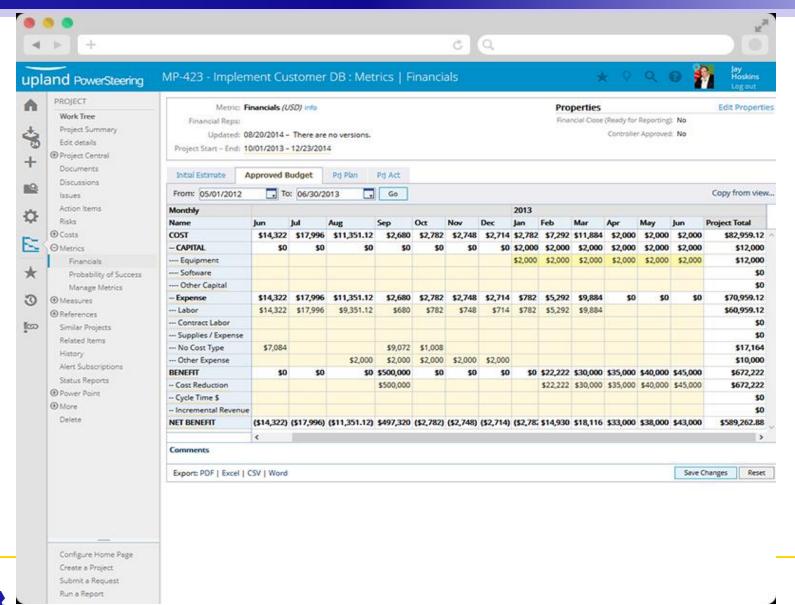
Understanding the different words people use to describe the same thing can be difficult. Used talk back technique to get clarifications when needed.



Update

#### **Financials**

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#### **Financials**

Soft Cost	Savings	for	Fiscal	Year 2014
Soil Cost	Saviriys	101	ı ıscaı	1 <del>C</del> al 2014

						\$							
Plan	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
EH&S									0	0			0
Compliance									10000	10000			20000
Cost Avoidance									0	0			0
TOTAL	0	С	0	0	0	0	0		10000	10000	0	0	20000
Actual	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
EH&S									0	0			0
Compliance									10000	10000			20000
Cost Avoidance									0	0			0
TOTAL	0	C	0	0	0	0	0		10000	10000	0	0	20000
Audited	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
EH&S									0	0			0
Compliance									9800	12000			21800
Cost Avoidance									0	0			0
TOTAL	0	C	0	0	0	0	0		9800	12000	0	0	21800
	☐ Audit Complete												

**Look For:** ability to customize default financial settings to your groups needs



### Features Important for Lean Six Sigma

#### **Process Improvement Specific**

- Charters
- Roadmaps (Workflows)
- Task Tracking (Gantt Charts)
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- Reporting

#### **Project Management Specific**

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# 3 Things I want You to Do to Help you Find the best Solution for your needs

- 1. Don't focus on one feature. <u>Focus on</u> the entire system.
- 2. <u>Find a solution wanting a</u> <u>relationship</u> with you and your users.
- 3. <u>Involve your team in the process.</u>
  Pilot when possible.



### **Downloadable Questions Coming Soon**

#### Questions to Consider

- Planning: Why are we getting a project system?
- \* Planning: What features are important?
- Evaluation: Why was this project management system developed?
- Project Management Suites vs. Project Management Tools
- Web based vs. Desktop Sased
- Enterprise vs. Individual Retail Pocused Products
- Answering this will help us decide what features we need.
- Understand our improvement efforts?
- Track the financial performance of our team?
- Was it designed for marketing team?
- Was it designed for IT teams?
- Was it designed for Product creation?
- Was it designed for Enterprises or Consultancies?
- Evaluation: Who uses this product? Can I talk with them? Understand their experience?
- Evaluation: What sort of things can I customize to meet my deployment



#### **Questions**



Brian McDaniel
MoreSteam.com

Would you give an example of ....

Have you ever encountered ....

Would you explain more how you've approached ....





### Master Black Belt Program

- Offered in partnership with Fisher College of Business at The Ohio State University
- Employs a Blended Learning model with world-class instruction delivered in both the classroom and online
- Covers the MBB Body of Knowledge, topics ranging from advanced DOE to Leading Change to Finance for MBBs





### Thank you for joining us

#### Questions? Comments about today's program?

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# Next Up: IBM Lean Six Sigma Training: Delivering Blended Learning Across a Global Enterprise

Archived presentations and other materials: http://www.moresteam.com/presentations/

